



**Joaquin Torres**  
**Assessor-Recorder**  
1 Dr. Carlton B. Goodlett Place  
City Hall - Room 190  
San Francisco, CA 94102-4698

**EXEMPTION OF LEASED PROPERTY  
USED EXCLUSIVELY AND SOLELY  
FOR LOW-INCOME HOUSING**

This claim is filed for fiscal year 20 \_\_\_\_ - 20 \_\_\_\_.  
(Example: a person filing a timely claim in January 2011 would enter "2011-2012.")

NAME AND MAILING ADDRESS  
(Make necessary corrections to the printed name and mailing address)

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<b>FOR ASSESSOR'S USE ONLY</b>	
Received by _____ <small>(Assessor's designee)</small>	
of _____ <small>(county or city)</small>	on _____ <small>(date)</small>

NAME OF ORGANIZATION	
MAILING ADDRESS <small>(number and street)</small>	CITY, STATE, ZIP CODE
ADDRESS OF PROPERTY FOR WHICH THE EXEMPTION IS CLAIMED <small>(number and street, city)</small>	ASSESSOR'S PARCEL NUMBER

THIS IS A  
SAMPLE!  
DO NOT  
USE!

1. Was the property leased to the lessee for a term of 35 years or more, or was the lease transferred to the lessee with a remaining term of 35 years or more? (The Assessor may require a copy of the lease be submitted.)

YES     NO

2. Was the property used exclusively and solely for rental housing and related facilities for tenants who are persons of low income as defined in section 50093 of the Health and Safety Code?

YES     NO

An affidavit affirming that the tenants' incomes do not exceed the limits provided by section 50093 of the Health and Safety Code:

is attached     will be provided within \_\_\_\_\_ days     will be provided by the lessee (if this claim is filed by the lessor).

The exemption cannot be allowed without the income affidavit.

3. The property is leased and operated by a (check one):

- a. Religious, hospital, scientific, or charitable fund, foundation, or corporation. **Note:** if this box is checked, the lessee must file and qualify for the Welfare Exemption provided by section 214 of the Revenue and Taxation Code in order for this exemption claim to be allowed.
- b. Public housing authority or public agency.
- c. Limited partnership in which the managing general partner has received a determination that it is a charitable organization under section 501(c)(3) of the Internal Revenue Code. If this box is checked, copies of the determination letter, the limited partnership agreement, and the Certificate of Limited Partnership (LP-1), including any amendments (LP-2), showing endorsement by the Secretary of State  
 are attached     will be submitted by the lessee. The exemption cannot be allowed without these documents.

**Whom should we contact during normal business hours for additional information?**

NAME		TITLE
DAYTIME TELEPHONE (    )	EMAIL ADDRESS	

**CERTIFICATION**

*I certify (or declare) under penalty of perjury under the laws of the State of California that the foregoing and all information hereon, including any accompanying statements or documents, is true, correct, and complete to the best of my knowledge and belief.*

SIGNATURE OF PERSON MAKING CLAIM ▶	TITLE
NAME OF PERSON MAKING CLAIM	DATE

**THIS DOCUMENT IS SUBJECT TO PUBLIC INSPECTION**

